

VOLUNTEER COACH

Universify Education seeks **enthusiastic, recent or current graduate or undergraduate students who are passionate about university** to act as Volunteer coaches on our free week-long summer residential and 3-day Easter weekend for Year 10 students from non-selective state schools. We are looking for volunteers who share our vision that universities become open to anyone with academic potential regardless of their background.

About the role

As a **Volunteer coach** you will be a vital part of our volunteer team, looking after students attending our week-long summer residential courses and our 3-day Easter weekend. You will accompany students on the half-day trip, afternoon excursions and evening activities. Our Volunteer coaches must be incredibly enthusiastic, energetic and motivated, because they have an essential role in making the student experience rewarding, interesting and, above all, fun. This is a role for people who like action, activity and who get on brilliantly with others.

You will work closely with groups of around 20 students alongside Group Leaders and other Volunteer coaches. You will be part of an on-site team, run by a Course Director, working together to ensure the smooth and successful delivery of the course.

You will also act as a coach for up to 3 students on the course. Through active listening a coach works to help empower students to achieve their academic dreams. As a coach you will catch up monthly via phone or Skype with your students to check-in on progress.

You will receive training in Universify Education's policies, child safeguarding, Mental Health First Aid, basic First Aid and coaching.

Main Duties

- **Support** the delivery of our successful courses
- **Accompany and socialise** with students on excursions, evening activities, and half-day trips
- **Safeguarding student welfare** striving to ensure students are happy, healthy and thoroughly enjoying the course
- **Providing positive, friendly and helpful support** to all staff and students
- **Offer academic support** to students in their work, providing insights into university life
- **Help deliver** group work sessions where students design their own university
- **Generate great marketing material** in co-ordination with the Group Leaders to generate content for our website, social media, blog and newsletter
- **Coach** 2-3 students on the course, helping them set and achieve their goals

Practical details

- **Pay:** £nil the role is voluntary
- **Accommodation:** We provide some accommodation with priority going to Course Directors and Group Leaders
- **Meals:** All meals are provided at the partner college
- **Location:** We are looking for Volunteer coaches to deliver courses in Oxford

Minimum requirements

- Passion for university access and outreach
- Good listening skills
- Enthusiasm for higher education
- Excellent knowledge of the city

- Fast learner with attention to detail
- Enthusiastic, energetic, motivated and imaginative
- Excellent team-work skills and a team player
- Problem solving and a hands-on attitude to getting things done

Application

Please complete our online application form. Interviews will be held on a rolling basis until all positions are filled.

About us

Universify was founded in 2016 by the Directors of Oxford Summer Courses, a BAC-accredited provider of short academic courses. With the help of education charities in designing our programme, we combined Oxford Summer Courses' 8 years of expertise in running summer schools with Somerville College's desire to better serve their link regions and target schools.

Universify is a charity committed to educational equality. Our vision is that universities become open to anyone with academic potential regardless of their background. We inspire Year 10 students from non-selective state schools to strive for, apply to, and be accepted at highly selective universities.

Ultimately, we want universities to draw strength from greater diversity and more students from non-traditional university backgrounds to feel empowered and excited about their future education.

We run a year-long programme, with 3 key elements:

1. 6-day residential summer course in August
2. Monthly academic coaching until students complete their GCSEs
3. 3-day GCSE-focused Easter residential

Academic sessions are delivered by academics and undergraduate volunteers provide student welfare support and ongoing coaching throughout the programme. Our year-long programme seeks to inspire students, maintain their motivation and provide them with the best opportunity of achieving their potential at GCSE and beyond.

In 2018 we aim to host 120 students across 3 Oxford colleges before taking Universify to other universities throughout the country, including the University of Cambridge.